

Town of Lyme
Board of Selectmen
Minutes for October 23, 2008

1. At 8:02 am Simon opened the meeting. The following attended all or part of the meeting at the Fire House: Simon Carr (chair), Charles Ragan (member), Dick Jones (member), Diana Calder (assessor), Joanne Colburn (tax collector), Dina Cutting (administrative assistant), Elise Garrity (election official), Nancy Grandine (assistant moderator), Alan & Sharon Greator (election officials), Patty Jenks (town clerk), Kathy Larson (election official), Bill Waste (moderator) and Michaela Ragan, Caolline Watson and Earl Strout.
2. The Board discussed the upcoming Presidential election. Major changes from previous election procedures agreed to were the configuration of the gym and adding a third ballot clerk through out the day.
3. Joanne came in to discuss this year's tax procedures. The NH Department of Revenue Administration has approved the following tax rates:

Town	\$ 5.57
Local School	10.68
State School	2.12
<u>Grafton County</u>	<u>1.42</u>
total	\$ 19.79

This compares to last year's total tax rate of \$19.15 or an increase of approximately 3.8%. The tax bill will be prepared and sent in the near future, and the taxes will be due on December 1st.

4. The following administrative matters were discussed and actions taken:
 - a. The October 16th and 20th public and October 16th non-public sessions' minutes were approved as submitted.
 - b. The manifest was reviewed and approved.
 - c. An intent-to-cut application for Peter and Shirly Dayton on map 410 lots 80 and 69 was signed.
 - d. Simon briefed the Board on the most recent Town Offices Building Committee and Energy Committee meetings.
 - e. Dick briefed the Board on the completion of the Capital Improvement Committee's draft CIP which will be forwarded to the Planning Board to schedule a public hearing on its adoption.
 - f. The maintenance contract with Lyndonville Office Equipment on the selectmen's office printer for \$95.00 was approved and signed.

- g. Holden Engineering and Surveying's proposal for the design and supervision of the repairs to the Fisher Bridge (River Road over Grant Brook) was reviewed. Dick moved and Charles seconded a motion to award the contract for a total of \$15,648 and withdraw the necessary funds from the Bridge Capital Reserve Fund. The motion carried unanimously.
 - h. Another complaint about the "road closed" sign and blocking of Cutting Hill Lane (class VI road) was discussed. Dina will draft a letter to the property owner requesting their removal.
 - i. The Board briefly discussed potential changes to the Personnel Policies and office restructuring.
 - j. It was agreed to permit the installing of a temporary Christmas Tree on the Common this year rather than to expend funds to fix the lights on the traditional natural tree.
- 5. At 9:33 Dick moved and Charles seconded a motion to go into non-public session under the authority of 91-A:3 II(c) matters which, if discussed in public, would likely affect adversely the reputation of any person. The motion carried by unanimous roll call vote and the Board went into non-public session.
 - 6. At 10:00 the Board returned to public session having approved one employee's annual performance review report. It then moved to the Town Offices for a short session with the office staff.
 - 7. At the Town Offices, the Board briefed the staff on Dina's promotion to Administrative Assistant.
 - 8. At 10:30 the meeting recessed until 4:00 pm on Monday October 27th in the Fire Station.

R. G. Jones
recorder